Cavendish Community Primary School
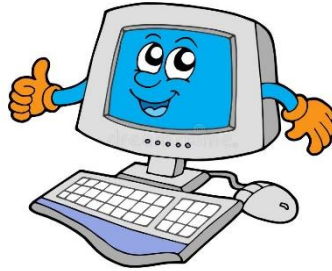## Acceptable Use of Technology Policy - Pupils

I am RESPONSIBLE when online or using technology.

I show KINDNESS to others when online.

I RESPECT the equipment and devices I use.

This is how we stay safe when we use laptops, iPads or other devices:

- I will ask a teacher or suitable adult if I want to use the laptops / iPads.

- I will only use websites/apps/activities that a teacher or suitable adult has told or allowed me to use.

- I will take care of the laptop and other equipment and not try to change any settings on them.

- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.

- I will tell a teacher or suitable adult if I see something on the screen that upsets me, or that I know is not child friendly or appropriate.

- I will always use my own username and password and never anyone else's.

- I will keep my username and password to myself.

- I know that if I break the rules I might not be allowed to use a laptop / iPads.

- I understand that my use of the school network is monitored by the school.

- I understand that these rules are the same as when I am using Google Classrooms and other Google apps, both at school and at home.

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