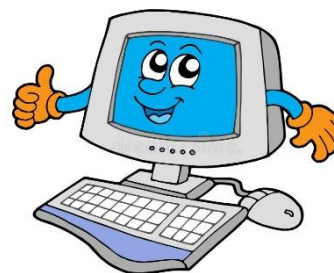




## Cavendish Community Primary School Acceptable Use of Technology Policy - Pupils



I am **RESPONSIBLE** when online or using technology.  
I show **KINDNESS** to others when online.  
I **RESPECT** the equipment and devices I use.



This is how we stay safe when we use laptops, iPads or other devices:

- I will ask a teacher or suitable adult if I want to use the laptops / iPads.
- I will only use websites/apps/activities that a teacher or suitable adult has told or allowed me to use.
- I will take care of the laptop and other equipment and not try to change any settings on them.
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong.
- I will tell a teacher or suitable adult if I see something on the screen that upsets me, or that I know is not child friendly or appropriate.
- I will always use my own username and password and never anyone else's.
- I will keep my username and password to myself.
- I know that if I break the rules I might not be allowed to use a laptop / iPads.
- I understand that my use of the school network is monitored by the school.
- I understand that these rules are the same as when I am using Google Classrooms and other Google apps, both at school and at home.

Year 5&6 –

If I walk to/from school on my own, I am allowed to bring my own phone into school. I will turn it off as soon as I get it into the playground and hand it in to a school adult as I go into school.

I will not keep my phone on me, in my bag or in my locker at school. I will not use my phone in school.

